**Teamwork Evaluation**

Project: *Happy Valley Kennels*  **Team:** \_\_Team 2\_\_\_\_\_\_\_\_\_\_\_\_

Date: September 21, 2016\_ Evaluator Name: \_Philip\_\_\_\_\_\_\_

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| **Category** | **Exceptional (4)** | | | | | **Acceptable (3)** | **Amateur (2)** | **Unsatisfactory (1)** | **Jeremy** | **Alex** | **Philip** |
| **Preparation** | Student arrived on time and was prepared for the meeting with required meeting materials. The student had reviewed the material before the meeting | | | | | Student was less than 5 minutes late and was prepared for the meeting with required meeting materials. The student had read some of the material before the meeting | Student was more than 5 minutes late and was prepared for the meeting with the required meeting materials. The student had not read any of the material before the meeting. | Student was not prepared for the meeting with the required meeting materials. The student had not read any of the material before the meeting. | **4** | **4** | **4** |
| **Level Of Engagement** | Student proactively contributes to the meeting by offering ideas and asking more than one question. | | | | | Student proactively contributes to the meeting by offering ideas and asking questions. | Student rarely contributes to the meeting by offering ideas and asking questions. | Student never contributes to the meeting by offering ideas and asking questions. | **4** | **4** | **4** |
| **Listening Skills** | Student listens when others talk, in the meeting. Student incorporates or builds off of the ideas of others. | | | | | Student listens when others talk in the meeting. | Student frequently does not listen when others talk n the meeting. | Student does not listen when others talk in the meeting. Student often interrupts when others speak. | **3** | **3** | **3** |
| **Behavior** | Student did not display any disruptive behavior during the meeting. | | | | | Student rarely displayed disruptive behavior during the meeting. | Student occasionally displayed disruptive behavior during the meeting. | Student constantly displayed disruptive behavior during the meeting. | **3** | **2** | **3** |

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| **Name** | **Comments** |
| **Jeremy** | **Jeremy was very engaged the whole meeting, more so than he was last time. He offered his thoughts and ideas, asked questions and argued his points. He could’ve offered a little more in terms of giving his thoughts when Alex and I we’re arguing our points and just kind of listened sometimes, so it would’ve been nice if he’d given a little more input at some points, but otherwise was good.** |
| **Alex** | **Again, didn’t do a whole lot of the actual note taking like he was supposed to. Even when you came by and said that we should be taking notes on what he was saying, he still took very few notes. Has not been performing well as the note taker, however he’s very engaged in the discussion. He does hinder things from moving forward from time to time by being stuck with his own ideas and disagreeing, but overall he just needs more explanation. Good to work with in the sense that he brings a lot to the table, but can be difficult in some scenarios. ‘Too engaged’ to be taking notes.** |
| **Philip** | **I felt like I didn’t do quite as good a job of directing the meeting today. We spent a lot of time jumping back and forth between drawing the diagram, discussing relations and entities and other things. We spent too much time discussing how to fix traps and broken relationships and not enough time spent just discussing what the entities and such are.** |
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